

# Safety Application

MANAGE & IMPROVE YOUR SAFETY PROGRAM.



Alert Cr...	Job	Alert T...	Description
7/24/2010	Henry 4	Incident O...	Incident of type Projectiles A...
7/24/2010	Henry 4	Meeting A...	Safety Meeting had 60.0% a...
7/24/2010	Henry 4	Meeting A...	Safety Meeting had 66.7% a...
7/15/2010	2010AG...	Incident O...	Incident of type Slip and Fall...
7/8/2010	Henry 1	Incident O...	Incident of type Incorrect ea...
7/8/2010	Henry 1	Incident O...	Incident of type Incorrect ea...
7/7/2010	Henry 1	Incident O...	Incident of type Moving vehi...



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## What is the Safety Application?

It's the must-have addition to your company's safety program to help keep your employees safe and prevent incidents. After all, safety comes first, right?

The Safety Application is your safety net. It's one central location to house all your safety tools to protect your employees on the job every day. You may not need software to store your data, but you do need it to make your data usable. Think of it as the side of your Safety Team that doesn't sleep or take breaks and is there to serve your organization with a sole purpose: to **prevent life-changing injuries** and let you sleep at night.

Set the standard for your company and the industry. Our Safety Application will **move your company's safety program into the 21st Century**.



## It plays well with others.

We understand it's important to share information across the company with different departments and existing tools. That's why we designed the Safety Application to play well with others, like **JD Edwards** and **Crystal Reports** (HCSS also offers **custom** report writing for a small fee). That means we handle your safety information the way you want to see it, but share the data with others as needed.

## It's safety through prevention.

No matter what type of work you do, you have one common bond with everyone who wears a hard hat—safety. But that hard hat can only do so much. The ultimate protection? Prevention.

You'll have the tools to create, manage, and maintain a **safety-first focused culture** by forecasting accidents before they happen. How? By reporting near-misses and trending incidents, which are vital for prevention. No psychic abilities required.

*“HCSS has done something very important for the construction industry by creating the Safety Application. I wouldn't want to manage MGE's Safety & Health any other way.”*

Ryan Smith, Safety & Health Manager  
MGE Underground (CA)



## It protects your company.

Safety incidents and injuries affect more than the employees—it also **affects your bottom line**. Other than the direct costs incurred from an injury, there's the harder-to-measure indirect costs, such as decreased productivity, project delays, employee lost time, and negative attention.

With the Safety Application, you're taking steps to influence safety performance on job sites, reducing exposure to loss, and increasing profit potential. By noting all the nitty-gritty details in one place, the application also shields you from conflicts. In time, it will easily pay for itself by keeping your employees and company **safe, yet productive**.



# BENEFITS

## Keep your safety data at your fingertips.

Have you ever thought about what really happens every time you move a safety document to storage? You isolate it from your safety team. That means you lose the power of the data within that document—data that your team could be using to plan safety more effectively. And if your team does attempt to locate the document, it can be like searching for a needle in a haystack, especially if the document is stored in a room full of endless binders, boxes, and cabinets of paperwork.

Instead, let the Safety Application keep your safety records and OSHA logs up to date and in **one central location**. Not only is this much more convenient, but it will also help your company with OSHA compliance and save countless man hours—all because your paperwork is **organized, accessible, and instantly retrievable**.

So forget that filing cabinet or storage room. Keep the data at your safety team's fingertips, and let them explore it in ways they couldn't even imagine.



## Stay safe through prevention.

You can never be too safe, but safety doesn't just happen on its own. It requires constant review, correction, and prevention. With the help of the Safety Application, you can be proactive in your company's safety goals and focus training exactly where it's needed.

Use **lagging indicators** to explore your company's current safety statistics. Trend safety history to view **key risk indicators** within your job sites and company, and discover which tasks pose the greatest threats to your employees. Analyze **leading indicators** to measure the effectiveness of your safety program and empower employees to strive for a safety culture.

Decide if each division is performing to your standards by tracking employee history, corrective action, and compliance. Then, take **preventative action** by focusing on the employees, tasks, and areas that need more attention to safety.

The more you know, the quicker you can take action, and the safer your company becomes.

## Increase communication between field and management.

Communication no doubt makes a huge difference when it comes to creating a safe workplace. Just imagine having your company's safety professional always available to every employee, on every job site, every day.

Imagine no more. The Safety Application gives you instant communication and recordkeeping between your office and job sites. **If an incident occurs, you'll know right away.** That means you can **immediately instruct the next course of action.** On top of that, you can schedule meetings and inspections or send them on demand as mandatory for today.

This much communication keeps your workers safe and informed, and that's something to take comfort in.



## Track and analyze training and certification.

Yes, safety's all about training. After all, it's the best way to create, maintain, and facilitate your safety program. And the trick to creating a successful safety program is to keep up with the training. You need to track each employee's **experience** level, who can **operate** various types of equipment, what **safety topics** are being addressed—the list goes on and on.

Manage it all with the Safety Application. Not only will it help you keep training records in order and track training activities with ease, but it will also help you focus training where it's needed. How? By analyzing safety meetings, inspections, and incident history to pinpoint who needs additional training and what they need to be trained in.

It's up to you to reinforce the positive message of safety by mandating daily meetings where supervisors can stress hazards employees may encounter. But you can rely on the Safety Application to help ensure your employees are properly trained and safe-minded.



## Safety Analysis and Graphing

Visualizing your safety information can go a long way. Get the whole picture with our powerful safety reporting, graphing, and analysis. So powerful, you can discover unusual trends in safety and reveal safety issues that require immediate attention.

So do more than just read reports—visually see the data and perform better analysis. Because the clearer the picture, the better you can spot holes in your safety program that need to be patched up.

### Forecast incidents visually.

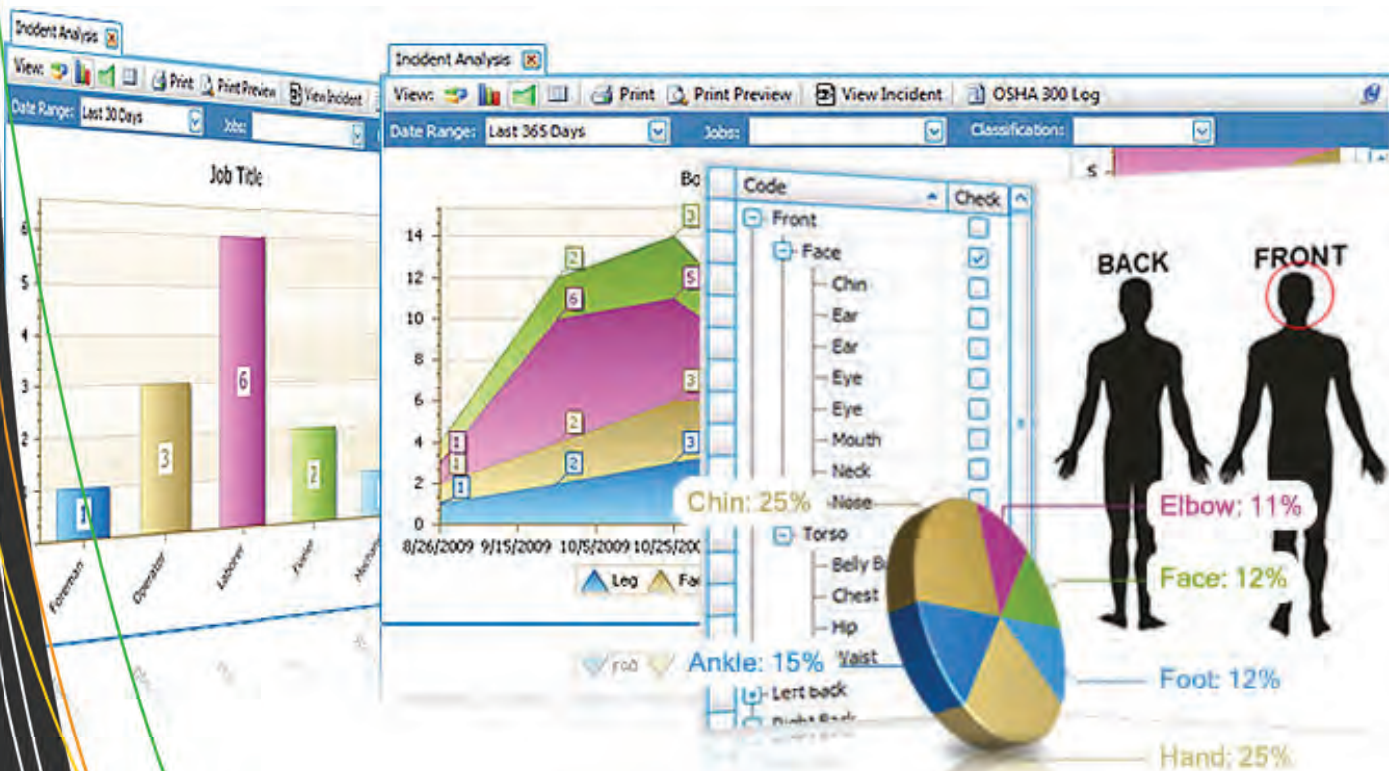
Our robust charting and graphing tools help **forecast where your next incident is likely to occur**. With a graphical overview of incident information captured in the field, you can easily spot trends and **leading and lagging indicators**. That means you can stay one step ahead by addressing potential incidents before they can ever happen.

### See it the way you want it.

Customize your classifications and categories however you like. Yup, you can use the same terms, classifications, job titles, etc. used in your current safety program. Our graphing feature will simply enhance the way it's displayed.

### Pick your style.

We got it all—pie charts, bar graphs, line graphs, you name it. Prefer the hard numbers? No problem. We provide the raw data behind the pretty pictures, so you can view and print those too.



## Data Mining and Storage

When creating and maintaining a safety-conscious environment, every detail counts. They're what helps you and employees understand hazards and prevent incidents.

While these details can become powerful pieces of information, they're not effective if you don't store, access, and report on them properly. But locating these details doesn't have to be a hassle. We've made it easier than ever to not only store your safety data, but also locate the exact detail you need in just seconds, whether you're in the office or on field assignment.

### Sort and filter.

You're just clicks away from finding what you need. Review every safety inspection your company has ever recorded, or narrow it down to a particular type of inspection. Sort and filter your data by job, date, status, and more, in any combination. You can even quickly drill down to just corrective actions for reviewable items to see if they have been completed.

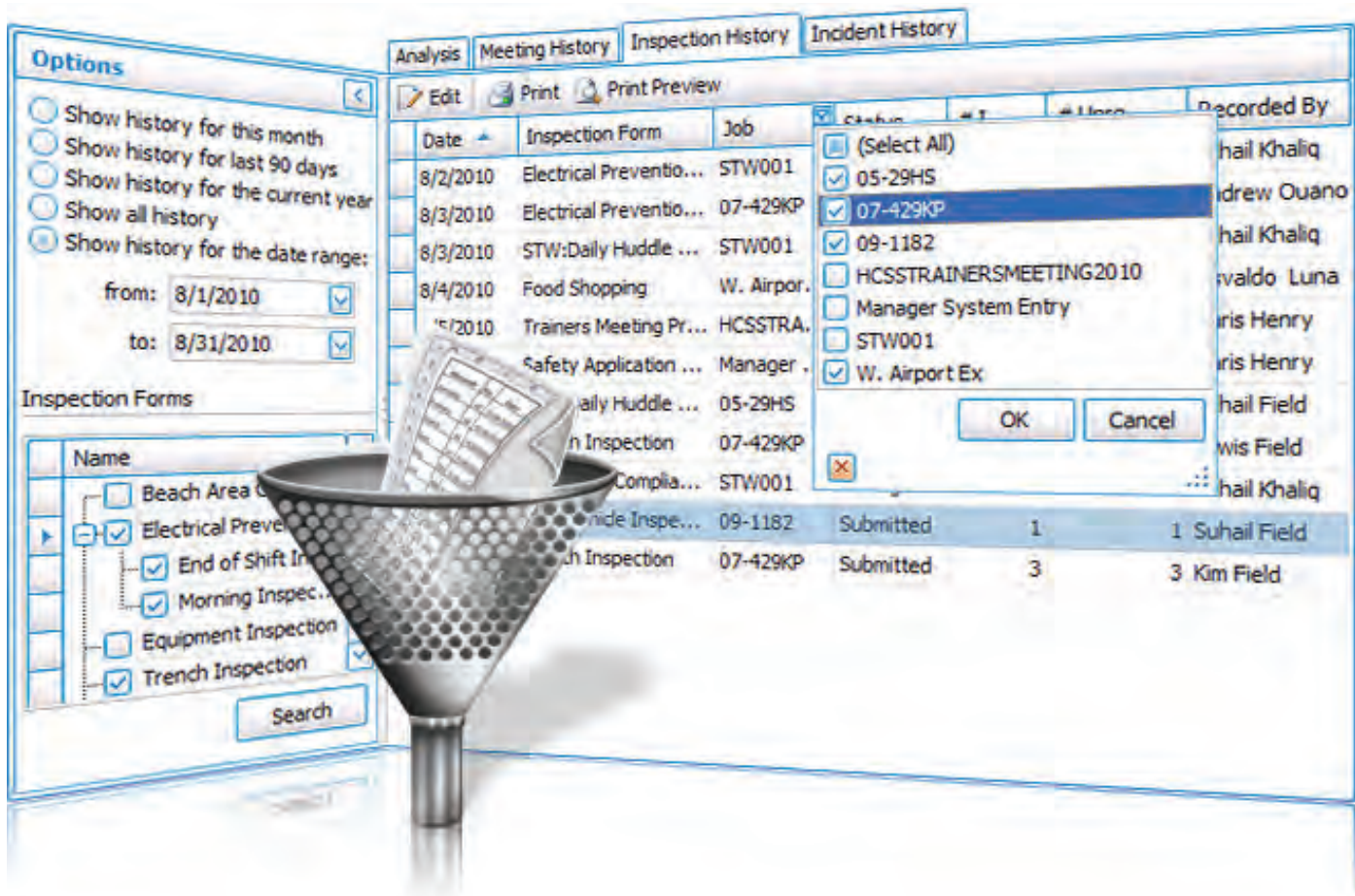
### Review incident history.

Incidents are the harsh reality of the type of work you do. But having a history of it will help you **avoid the same incidents** in the future.

The Safety Application gives you access to all the incident information you're ever going to collect. Not only does this help your claims run more smoothly and quickly, it also helps you prevent history from repeating itself.

### Improve OSHA reporting.

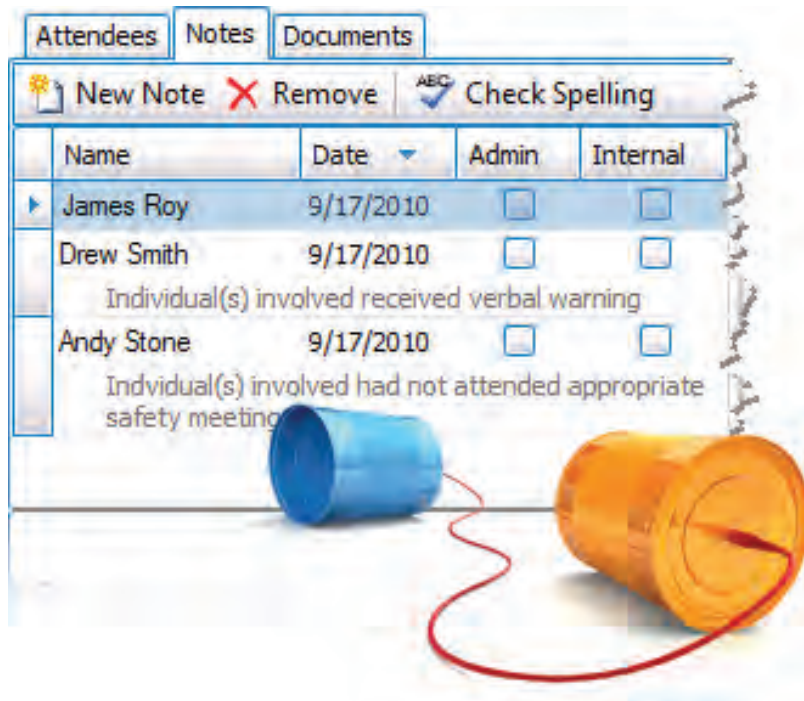
No more burning the midnight oil trying to complete your OSHA logs—save countless man hours by filling them out automatically! **OSHA requirements** mandate Forms 300 and 300A be kept for five years, so you need a reliable way to **store and retrieve** these files. Look no further. The Safety Application provides an organized and centralized way to do just that.



## Field Safety Management

Field personnel should have the right tools to track their safety from the job site, and more importantly, communicate with you. After all, the field is where safety matters most.

That's why the Safety Application comes with a full-featured field component. While they track safety habits and hazards on the field, you can manage and guide them without actually being on the field yourself.



### Instant communication between field and office.

The Field system has all the **entry capabilities** necessary on a job site. Field personnel can enter all their meeting, inspection, and incident information, and **sync it with the office** for instant review.

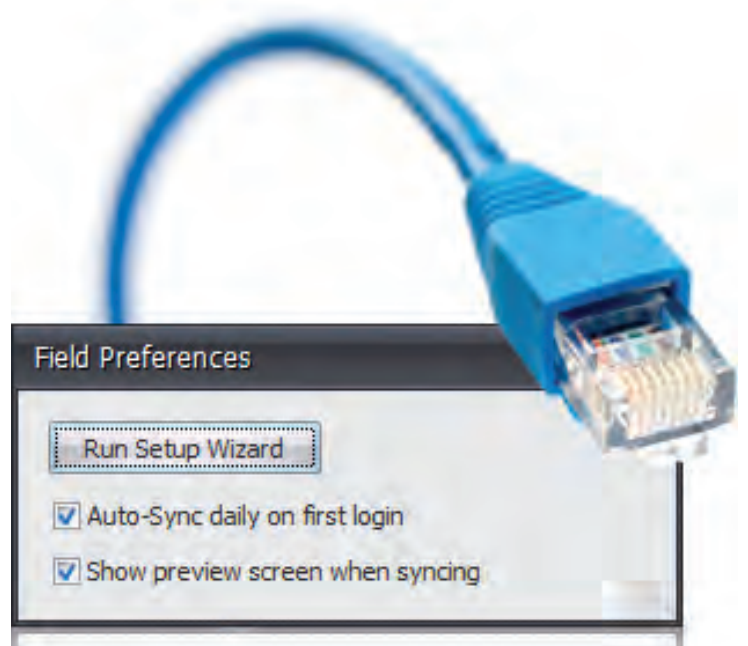
Notes can even be passed between the field and office for feedback. So once an inspection is completed, the safety manager can review and make notes that are immediately available in the field, while we keep a complete history of what was said.

### No internet on the job? No problem.

Chances are there's no tower out in the field. No tower, no Internet. No Internet, no communication, right?

No problem. Sure, the Safety Application's manager and field components interact as one when connected via the Internet, but when a connection is not available, the Field system still **works on its own**. All the safety data collected in the field is simply stored, and the next time it's connected to the Internet, it automatically **syncs data** with the Manager system.

So you don't have to rely on the Internet to communicate with the field—we got you covered.



# Employee Management

Employees may be out of sight, but never out of mind.

To keep your employees safe, you have to keep tabs on them—their skills, safety history, what they know or don't know, and much more. It's a lot to keep track of, but luckily, we can help you with that.

## Review safety history.

Recall not just yesterday's safety meeting but also meetings from last month, last year, or further back.

Your employees' safety history is an open book, just like it should be. Look across their entire history or drill down to a particular **meeting, training, inspection, or incident**. It's a 30,000-foot look with access to the 1-foot view.

## Track employee skills.

No doubt it—tracking your employees can be quite a challenge. Always being aware of who is due for training or who needs to be certified can seem impossible.

Not anymore. Our employee skills feature lets you keep track of it all. Get instant reports on who needs to renew their **certifications** or **training**, and automatically alert your dispatch of employees on **restriction**.

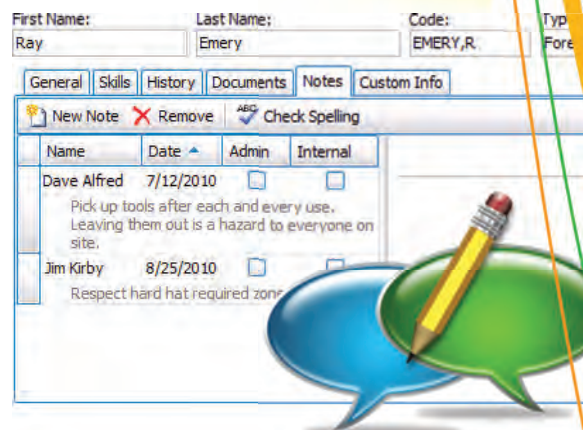
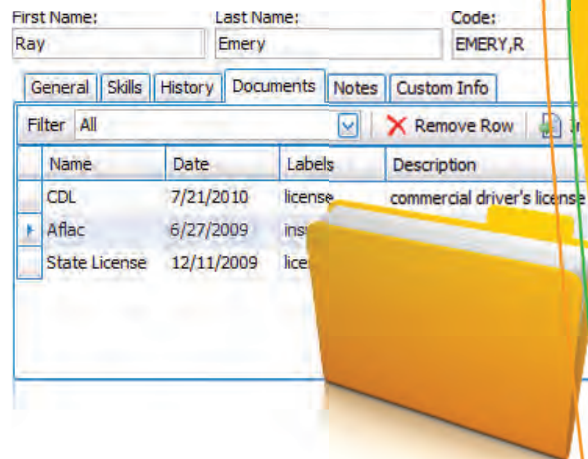
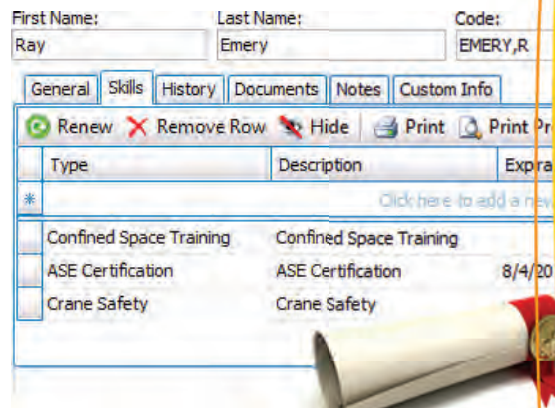
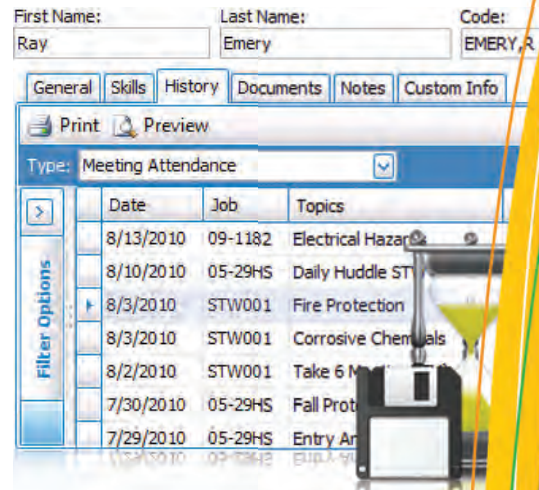
Now you can have the comfort of knowing that everyone on your job will perform safely within their abilities.

## Manage employee safety files.

As new employees join your company, you can take all their existing safety documents and certifications, and use our document management feature to organize, track, and access the information. **Scan, link, and attach** any type of document you need to complete your employee's safety file, and then **tag** each document for immediate use.

## Log communication.

Sometimes it feels like you have to remind the same employee about the same safety precautions, over and over again. Now you can **log** and **review** your communication with each employee. That means no more guessing about which topics have already been addressed several times in the past.



**MORE INFO**



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